

December 29, 2010

TO: ALL CONSULTANTS

RE: **Addendum #2**
RFQ #11-012-29

Congestion Mitigation Air Quality (CMAQ) Program
Due Date: January 7, 2011

Please note the following revisions to the above referenced project:

Please delete the paragraph immediately above the section entitled "Proposals" on page 3 of the RFQ, and replace with the following:

"Submittals will be reviewed by a Consultant Review Committee (CRC). Shelby County will have the option of identifying the consultant most qualified to provide the services based on the proposals or conduct interviews of the top three to five proposers to determine the most qualified firm."

The following questions and responses have been compiled for reference.

1. Is this selection going to be for year one CMAQ projects, or will this selection be for years one through three?

Answer: The contract will be for the first year's funding. Renewal options for future years may be part of the contract.

2. Will more than one firm be selected?

Answer: This RFQ is for the selection of a firm to lead the project. The County reserves the option to issue future RFQ's to award design and construction engineering and inspection (CEI) packages to separate consultants.

3. It is stated that the Statement of Qualifications should include a "summary of suggested approach to meet the County objectives for the project." Please provide the County objectives for the project.

Answer: The objectives include but are not limited to the following:

- Assist Shelby County with program management to ensure funding obligations and deadlines for project execution are met.
- Confirm funding eligibility for selected intersections.
- Coordinate project efforts between FHWA, TDOT, Memphis Signal Maintenance, MLGW and the local municipalities.
- Provide environmental clearances and permitting, design plans, right-of-way plats, utility relocations, disadvantage business enterprise (DBE) goals and other requirements for project delivery of federally funded programs detailed in the current edition of TDOT's "Local Government Guidelines for the Management of Federal and State Funded Transportation Projects."

- At construction phase, prepare bid books and cost estimates; review submittals, change orders and pay estimates; prepare signal timings for new construction and fine tunings for existing signals.
 - Oversee design and CEI work that is being performed by separate consultants and coordinate review and approvals with TDOT and other stakeholders.
4. Will selection for this project preclude the selected firm from proposing on other CMAQ work within Shelby County? If so, to what extent?

Answer: Award of design and CEI services for intersection improvement projects not assigned to the lead design team are anticipated to be awarded to other consultant firms. The lead consultant is the program manager and will provide oversight for work performed under future RFQ's.

Respectfully,



Darren J. Sanders, P.E.
Administrator
Shelby County Roads, Bridges & Engineering

Cc: Tom Needham, P.E., Public Works
Clifton Davis, Purchasing
Nelson Fowler, Purchasing